

Bangor & District Amateur Radio Society Constitution

1) Name

The Society shall be known as Bangor and District Amateur Radio Society

2) Aims

The aims of the Society shall be to further the interests of amateur radio in all its aspects.

3) Membership

Membership shall be open to all persons interested in the aims of the Society and will be considered by vote at the first committee meeting following receipt of the official application form duly completed according to the conditions therein and accompanied by the full annual subscription.

a) Associate Membership may be granted to any persons at the discretion of the committee. Such members shall have no voting powers at any of the society's meetings, may not be elected onto the committee, and will have no claim on any of the society's assets.

b) Full Membership may be granted upon application to the committee to any person who has been an associate member for a minimum term of one calendar year.

c) Honorary Life Membership may be granted to any person who, in the opinion of the committee, has rendered outstanding service, directly or indirectly, to the Society. Such membership shall carry the rights of full membership but shall be free of all subscriptions.

All members shall abide by the constitution of the Society. The committee shall have the power to expel any member whose conduct shall, in its opinion, render that person unfit to be a member of the Society. No member shall be expelled without first having an opportunity to appear before the committee.

4) Subscriptions

The annual subscription for membership shall be determined by the committee prior to the Annual General Meeting.

- a) All subscriptions shall be due and payable at the Annual General Meeting.
- b) A member shall be deemed to have resigned from the Society if, on the following July 31, the subscription has not been paid.
- c) The committee shall have the power to waive or reduce subscriptions in special circumstances.

5) Finance

- a) All money raised through subscriptions or received in the interest of the Society shall be promptly lodged to the credit of the Society's bank accounts. Withdrawals from the Society's accounts which exceed a sum specified annually by the committee at the first meeting after the AGM, shall require the specific approval of the committee. This approval shall be recorded in the minutes of the committee.
- b) The Treasurer's signature shall be sufficient for any withdrawals from the Society's accounts unless such shall become insufficient for the requirements of the committee and/or the Society's bankers for the time being.
- c) The financial year shall run from August 1 to July 31.

6) Annual General Meeting

The first society meeting in September each year shall normally be the AGM.

- a) The outgoing chairman shall chair the meeting up to a point where all offices are declared vacant. An acting chairman, not running for office, shall preside over the election of the committee and shall hand over to the out-going chairman at the end of the election.
- b) The agenda for an AGM shall consist of:
 - i) Apologies
 - ii) Minutes of the previous AGM
 - iii) Chairman's report
 - iv) Secretary's report
 - v) Treasurer's report
 - vi) Election of committee
 - vii) Election or adoption of auditors
 - viii) Notices of Motion
- c) Fourteen days notice in writing of an AGM shall be given to all members.
- c) Notices of Motion, in writing, from fully paid-up members, proposed and seconded in writing, must be with the honorary secretary 28 days prior to an AGM.
- d) Fifteen full members shall constitute a quorum
- e) Nominations for committee members shall be considered valid only if those members proposed and seconded are present or have agreed to stand for the committee.

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7) Committee

The committee shall be responsible for the policies and organisation of the Society and for the overall supervision of its activities. It shall consist of the twelve members elected at the AGM.

- a) The elected members shall assist the officers in all aspects of running the Society.
- b) A quorum of the committee shall be four members.
- c) A committee member missing from more than three consecutive committee meetings will be deemed to have resigned from the committee and a suitable replacement co-opted.
- d) The committee shall have the power to co-opt additional members for such period deemed necessary.

8) Officers

The officers shall be elected at the first committee meeting following the AGM from within the newly elected committee.

a) Chairman

The chairman shall preside at all meetings at which he is present. No member may hold the position for more than two consecutive years. He may be re-elected after a break of one year.

b) Vice-Chairman

The vice-chairman shall assist the chairman and shall preside in his absence.

c) Honorary Secretary

The honorary secretary shall be responsible for: -

- 1) Dealing with all correspondence and distribution to other officers and committee members as appropriate.
- 11) Maintaining a master roll of members and honorary members.
- 111) Keeping the minutes of all meetings of the Society.
- 1V) Convening all meetings of the society in accordance with this constitution.

d) Honorary Treasurer

The honorary treasurer shall be responsible for: -

- 1) Keeping the Society's accounts
- 11) Advising the committee on subscriptions required and monies available for Society functions and capital projects
- 111) Preparing accounts for audit and presenting them at the AGM

e) Press Officer

The press officer shall be responsible for communicating the activities of the Society to the general public. This appointment may be made from within the committee or from the general membership if no suitable person is found within the committee. In this latter case, the press officer shall be invited to attend committee meetings as appropriate, but not being an elected member, shall have no vote.

f) Equipment Officer

The equipment officer shall be responsible for maintaining records of the society's assets, co-ordinating delivery and collection to and from events, and co-ordinating necessary repairs and preventative maintenance. Equipment is for the sole use of society members at society events and is not otherwise available for hire or loan.

g) RSGB Liaison Officer

The RSGB Liaison Officer shall be responsible for all communications between the society and the RSGB

9) Extraordinary General Meeting

The committee or ten full members may convene an extraordinary general meeting upon four weeks notice in writing to the honorary secretary, who shall in turn, give two weeks notice of the agenda in writing to all members.

A quorum for an EGM shall be fifteen full members.

10) Amendments to the constitution

The constitution may be amended only at an AGM or an EGM called for that purpose. Amendments to the constitution shall be effective immediately upon acceptance by at least 51% of the members attending the said AGM or EGM.

The secretary shall furnish a copy of the amended constitution to all paid-up members.

11) Winding up of the Society

a) The decision to wind up the Society may be taken only at an EGM called for that purpose.

b) The funds of the Society shall, after payment of all outstanding debts and the sale of all assets, be disposed of as directed by at least 51% of the members attending the final EGM.